

Dear Applicant

Re: Assistant Administrator

Please find enclosed Application form, Job Description, Person Specification and Aims of Omagh Women's Aid.

Application form must be completed in full and returned by

No later than: 4pm Friday 22nd February 2019

to: **The Administrator, Omagh Women's Aid, 9 Holmview Terrace, Omagh, BT79 0AH**
or email valene@omaghwomensaid.org

Interviews will be the week commencing 25th February 2019.

Please note CV's will not be accepted. Candidates selected for interview will be contacted using the contact details provided.

As we are a voluntary organisation our funds are limited, therefore should you not receive notification regarding an interview within 4 weeks from the closing date please take it that you have been unsuccessful in your application.

Thank you for your interest in our organisation.

OMAGH WOMEN'S AID

Working to end domestic violence



Resource Centre, 9 Holmview Terrace, OMAGH, BT790AH. Tel: Resource Centre 028 8224 1414.
Website: www.omaghwomensaid.org, Email: info@omaghwomensaid.org Charity No: 106650

24 Hour Domestic & Sexual Violence Helpline 0808 802 1414. Email support: 24hrsupport@dvhelpline.org
Text support to 07797805839. Freephone from all landlines and mobiles.